

Sundar Nepal Sanstha

Scope of Work

Consultancy on Technical support for Cash for Work (CFW)

The Scope of work (SoW) outlines the objectives for acquiring consultant to provide technical support on reviewing technical designs for quality assurance of Cash for Work (CfW) schemes.

1. Introduction

Sundar Nepal Sanstha, established in 1996, by a group of energetic youth volunteers in Surkhet district with the aim to enhance the living condition of the poor, deprived and marginalized people through delivery of quality services. BNA has carved its name and made significant achievements both on organizational development and program implementation on local governance; health, sanitation and hygiene; climate change adaptation; promotion of renewable energy & biomass energy; advocating gender equity and social inclusion; adopting sustainable agriculture & livestock management and promotion of community forest-based enterprises. The vision of the organization is - developmental work in communities for the creation of a beautiful, ideal and well-established society. It has a good track record of working in 17 districts of the Mid and Far-West region.

Sundar Nepal Sanstha, in partnership with Mercy Corps Nepal is implementing BHAKARI program from October 2020 in Surkhet District. This program aims to enhance food and nutrition security, reduce future humanitarian caseload and improve the resilience of communities to recurrent shocks. BHAKARI is being implemented in 6 districts (Surkhet, Dailekh, Achham, Kalikot, Jumla and Mugu) along the Karnali River basin. The program with much heavier emphasis on emergency response. It includes program components of agriculture and market systems, disaster risk reduction, water for productive use, natural resources management, and a large emphasis on a gender and social inclusion approach, all with a highly integrated multi-sectorial approach.

2. Objectives

The main objective of this consultancy is to provide technical support to enhance capacity of technical human resources engaged in Cash for Work (CfW) activities and provide quality assurance of the technical documents including design and estimate of each CfW scheme. The scope of technical support is for all BHAKARI implemented districts. The following are the Specific Objectives of the assignment.

1. Technical orientation to the program and technical team
2. Provide standby technical support through virtual aid to the district team
3. Provide required templates and formats required for the CfW
4. Review technical designs, cost and estimate and provide technical support for finalization

3. Methodology

The consultant will deliver the assigned tasks virtually including technical orientation to technical human resources specifically engaged in the development of survey, technical design estimates of the selected schemes. The consultant will review and support finalization of design and estimate developed by the program coordinating with technical persons.

4. Deliverables and Payment Schedule

The key deliverables and payment schedule is provided in the table.

Table 1: Assignment deliverables

Deliverables	Details	Payment schedule
Inception report and technical orientation	Inception report with all required standard formats	30%
Final Bill of Quantity of each CfW scheme	Technical review of each scheme, stand by technical support	50%
Assignment completion report	Completion report outlining all major tasks undertaken under the project	20%

5. Scope of Work

1. Develop standard templates and formats required for Cash for Scheme (CfW)
2. Design spreadsheet for calculation of rate analysis, materials and labor breakdowns
3. Share a brief technical guideline that encompasses all technical aspects and consideration required for implementation of CfW
4. Undertake virtual technical orientation to the district team
5. Review and share final design and cost estimate of approximately 20 schemes
6. Provide standby technical support to the district team

6. Budget and duration of assignment

The assignment is expected to start immediately after the signing of the contract and completed by the end of June 2021.

The consultant shall provide the daily rate in the table below.

Table 2: Financial proposal

SN	Description	Unit	No	Rate	Amount
1.	Preparation	day	3		
2.	Technical Orientation	event	2		
3.	Technical review	scheme	20		
4.	Stand by support	day	3		
	Subtotal				
	VAT (13%)				
	Total				

7. Submission of Proposal

The interested consultant shall submit a brief proposal outlining similar experience on undertaking Cash for Work (CfW) and providing technical support. The financial proposal shall be submitted in the template provided in Table 2.

8. Qualifications and experience (Individuals/Firm):

- ❖ The consultant should have at least Bachelor in Civil Engineering with 5 years of experience in the field of Civil Engineering
- ❖ Demonstrated experience in undertaking Cash for Work (CfW) scheme
- ❖ A sound understanding on disaster response in Nepal including drought response

9. Reporting

The consultant will report to the Program Coordinator of BHAKARI program/Sundar Nepal Sanstha for the respective Palikas and work closely with the DRR Advisor and other relevant BHAKARI consortium members.